Projecting a Presentation

1. Check that the monitor is powered on by the blue or amber light at the power button. This is located at the lower right corner of the monitor.

2. Check that the computer is powered on by moving the mouse or tapping the spacebar on the keyboard.

   Note: If the computer needs to be turned on, locate the power button. The computer is mounted in the lectern. The power button is at the upper right corner on the front of the computer.

   If the wireless keyboard or mouse does not respond, make sure they are turned on. Check for the power switches on the underside of the devices. Both can be left powered on.

3. To active the projector and screen, touch the black screen of the Control Panel. Touch again to begin.

4. Select Computer or a different source to project (A).

5. Adjust the lighting and computer volume as needed (B and C).

   Note: The switch to lower the Shades is in the window alcove to the left.

   The Logitech Presenter is for the native computer only.

When Finished

- Push the Shut Down button on the control panel to turn off the projector and raise the screen (D).

- You may leave the computer on.

- Turn off the lights if no one is using the classroom afterwards.

Contact John Hill (jah24@cornell.edu, 5-1128), College of Human Ecology Computing Services Group, with any questions or problems.